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MINUTES OF PRE-BID CONFERENCE

1. Printing of various PCC Publications
ABC: P 1,000,000.00 (GAA Fund 2019)
2. Supply and delivery of Laboratory Products and Supplies (R2)
ABC: P 2,953,838.00 (GAA Fund 2019)
3. Supply and delivery of Consumables for Genetic Analyzer (1 lot)
ABC: P 2,297,037.70 (GAA Fund 2019)
4. Supply and delivery of IT Supplies and Two (2) units Laptop Computers (1 lot) Rebid
ABC: P 3,615,169.00 (GAA Fund 2019)
5. Supply, delivery and installation of various Laboratory Equipment
ABC: P 2,870,000.00 (DA-Biotech Fund)

PCC Madamba Hall
December 20, 2018 (10 am)

Attendance:

Dr. Annabelle S. Sarabia	-	Chairperson
Dr. Peregrino G. Duran	-	Member
Dr. Lerma C. Ocampo	-	Member
Mr. Jeffrey Jerome M. Balaoing	-	Member
Engr. Eduardo P. Dalusong	-	Head, TWG
Ms. Charito A. Gutierrez	-	Member, TWG (Goods)
Ms. Noemi V. Balais	-	Member, TWG/Head, BAC Secretariat
Mr. Benjamin R. Gonzales	-	Member, BAC Secretariat
Ms. Cherry Pearl C. Rivera	-	Member, BAC Secretariat
Ms. Mary Rose Uy	-	End-user
Ms. Paulene Pineda	-	End-user
Ms. Khrizie Evert M. Padre	-	End-user
Dr. Ester B. Flores	-	End-user
Ms. Arlene Villamor	-	Golden Bat (Far East) Inc.
Ms. Annalyn Fermin	-	Transprint Corporation
Ms. Kate Rivera	-	RainPhil, Inc.
Mr. Mark Soliven	-	MEDTEST
Ms. Chanda Chua	-	Botriune, Inc.
Mr. Louie Carminal	-	World Solution Technology, Inc.
Ms. Myla T. Penafiel	-	Microgenetix, Inc.
Ms. Antonio Natividad	-	NoveauLab
Ms. Catherine Chan	-	Chemoscience Phils. Inc.

51 The pre-bid conference started at 10:00 a.m. It was held at the PCC Madamba Hall, Philippine Carabao
52 Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija. The attending
53 members of the PCC BAC and the bidders were requested to sign the attendance sheet.

54
55 **Nine (9) bidders** participated in the pre-bid conference.

56
57 The public bidding for the PCC requirements FY 2019 (GAA Fund) is in accordance with the DBM Circular
58 Letter No. 2018-8 dated July 30, 2018 (Conduct of Early Procurement FY 2019 National Expenditure
59 Program (NEP)).

60
61 The Notice of Award will be issued to the winning bidder/supplier early January 2019 only upon
62 approval of the respective appropriations or budget authorization document and based on the amount
63 authorized herein. Suppliers are required to submit their Performance Security on or before the 10th day
64 from receipt of the Notice of Award.

65
66 Payments for the two (2) infrastructure projects will be made at the PCC-CLSU.

67
68 **Dr. Annabelle S. Sarabia, BAC Chairperson**, presided the pre-bidding conference. Details of the PCC
69 project/s for bidding were read, specifically, the approved budget for the contract, contract duration,
70 deadline of submission of bid proposals and the venue of the bid opening.

71
72 The **BAC Chairperson** read the Instruction to Bidder and discussed the Bid Data Sheet (BDS) one by one.

73
74 The BAC Chairperson cited that the current Mayor's Permit 2018 or Official Receipt as proof of renewal
75 will be accepted during the bid opening as part of the eligibility documents since the said permit is for
76 renewal on January 2019. The winning bidders must submit the renewed Mayor's Permit as soon it is
77 released or prior to the issuance of the Notice of Award for the project.

78

79 **Printing of Various PCC Publications (1 lot)**

80 ITB Clause 1.1:

81 The name of the Contract is **PRINTING OF VARIOUS PCC PUBLICATIONS (1 LOT)**

82

83 The identification number of the Contract is

84 ITB No./PhilGEPS Reference No. **5889098**

85 ITB Clause 1.2:

86 The lot(s) and reference is/are: **(awarded per lot)**

87 ITB Clause 2:

88 The Government of the Philippines (GOP) through the **GAA Fund 2019** in the amount of **One**
89 **Million Pesos (P 1,000,000.00).**

90 The name of the Project is:

91 **PRINTING OF VARIOUS PCC PUBLICATIONS (1 LOT)**

92 ITB Clause 5.2:

93 None of the circumstances mentioned in the **ITB** Clause exists in this Project. Foreign bidders,
94 except those falling under **ITB** Clause 5.2(b), may not participate in this Project.

95 **ITB** Clause 5.4:

96 The Bidder must have completed, **within the last five (5) years** from the submission of bids, a
97 single contract that is similar to this Project, equivalent to at least **twenty five percent (25%)** of
98 the ABC equivalent to **Two Hundred Fifty Thousand Pesos (P 250,000.00) OR**
99

100 In view of the determination by the Procuring Entity that imposition of the provisions of Section
101 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly that will
102 defeat the purpose of public bidding”, the Bidder should comply with the following
103 requirements:

104 a) Completed at least two (2) similar contracts, the aggregate amount of which
105 should be equivalent to at least **“twenty five percent (25%)”** of the ABC for this
106 Project; and

107 b) The largest of these similar contracts must be equivalent to at least half of the
108 percentage of the ABC as required above amounting to **One Hundred Twenty**
109 **Five Thousand Pesos (P 125,000.00).**

110 Definition of Similar Contract: **Project/s or contract/s that involves printing of publications such**
111 **as Magazines, Brochures, Comics and other related printing materials.**

112 **ITB** Clause 12.1

113 The **BAC Chairperson** read and discussed the documents comprising the eligibility and technical
114 documents one by one. She presented samples for the sealing and marking of bids, the use of
115 dog-ear codes as well as the latest issuances from the Government Procurement Policy Board
116 (GPPB).

117
118 **ITB** Clause 12.1(a)(i)

119 **PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A**

120
121 **OR**

122
123 **Combination of the following documents:**
124 **1. PhilGEPS Certificate of Registration and Membership (PLATINUM)**
125 **2. SEC or DTI or CDA**
126 **3. Valid Mayor’s Permit (issued by the city or municipality where the principal place of business of the prospective**
127 **bidder is located)**
128 **4. Audited Financial Statements (stamped “received” by the BIR for current year or the most**
129 **recent year, whichever is applicable)**
130 **5. Valid TAX Clearance**

131
132 **ITB** Clause 12.1(a)(ii)

133 Statement of all its ongoing and completed government and private contracts, including
134 contracts awarded but not yet started if any, whether similar or not similar in nature and
135 complexity to the contract to be bid, within the last five (5) years prior to the deadline for the
136 submission and receipt of bids, **AND**

137 Statement identifying the bidder's single largest completed contract similar to the contract to be
138 bid amounting to at least "twenty five percent (25%)" of the ABC within the last five (5) years
139 prior to the deadline for the submission and receipt of bids

140
141 **The statement shall include, for each contract, the following:**

- 142
143 **1. Name of the contract;**
144 **2. Date of the contract;**
145 **3. Kinds of Goods;**
146 **4. Amount of contract and value of outstanding contracts for all ongoing government and**
147 **private contracts;**
148 **5. Date of delivery; and**
149 **6. End user's acceptance or official receipt(s) issued for the contract, if completed**

150
151 **The two (2) statements must be in the matrix/table form and must be supported by the**
152 **following documents:**

- 153 **a) Contract or Purchase Order**
154 **b) Certificate of Acceptance or Official Receipt(s) issued if the contract is completed.**
155

156 ITB Clause 12.1(a)(iii)
157

158 The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which
159 must be at least equivalent to the sum of the ABC of the project.

160 The total amount of the NFCC computation is at least **One Million Pesos (P 1,000,000.00).**

161
162 **OR**

163
164 **Committed Line of Credit from a Universal or Commercial Bank in lieu of NFCC computation.**

165 ITB Clause 12.1(a)(iv)

166
167 **If applicable, the JVA in case the joint venture is already in existence, or duly notarized**
168 **statements from all the potential joint venture partners in accordance with Section 23.1(b) of**
169 **the IRR.**

170
171 ITB Clause 13.2

172
173 The Approved Budget for the Contract is:

174
175 **One Million Pesos (P 1,000,000.00).**

176 Any bid with a financial component exceeding this amount shall not be accepted.

177
178 ITB Clause 17.1

179
180 Bids will be valid until One Hundred Twenty (120) calendar days from the bid opening.
181

182 ITB Clause 18.1

183
184 The bid security will be based on the total approved budget for the contract with the amount
185 stated under Bid Data Sheet, ITB Clause 18.1.
186

187 It was reiterated that the Bid Securing Declaration as an option for bid security must bear the
188 PhilGEPS Reference No. 5889098. Failure to include the ITB No./PhilGEPS Reference No. in the
189 Bid Securing Declaration (BSD) for project identification purposes shall mean outright
190 disqualification.

191 The bid security shall be valid until One Hundred Twenty (120) calendar days from the bid
192 opening date.
193

194 ITB Clause 20.3

195
196 The BAC Chairperson reiterated and instructed the bidders to use envelope in sealing bid
197 proposals. All of the ten (10) envelopes must be properly sealed and duly signed by the
198 bidders/authorized representatives at the sealed part of the envelopes/across the seal flap and
199 bottom flap of the envelopes.
200

201 All pages of the Original Eligibility and Technical Documents must be stamped “certified true
202 copy/certified photocopy” and originally signed by the bidder/authorized representative.
203

204 The original and number of copies of the bid documents as indicated in the Bid Data Sheet (BDS)
205 shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized
206 representative/s. Presentation of the original eligibility documents shall be required during the
207 Post-Qualification period for validation purposes. Failure to follow the instructions indicated in
208 the Bid Data Sheet for the Sealing and Marking of Bids shall mean outright disqualification.
209

210 The bidder was instructed to use the dog ear codes as indicated in the Bid Data Sheet marked as
211 Annex “B” for easy reference of the BAC.
212

213
214 ITB Clause 21

215
216 The deadline of submission of bid proposals will be on January 4, 2019 (9:00 a.m.) - Philippine
217 Standard Time (PST) at the BAC Secretariat Office, Philippine Carabao Center, National
218 Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija. Bidders may submit their bid
219 proposals on or before the deadline. Late bids shall not be accepted.
220

221 ITB Clause 28.3(a)

222
223 Each item will be evaluated and compared with other bids separately and recommended to form
224 complete contract separately.
225

226 The bidder was also instructed to include brochures, catalogues, literatures and if available website of
227 manufacturer of the item being offered as part of the Technical Documents and will be used during the

228 evaluation/validation of the PCC Technical Working Group. (refer to Technical Specifications of the
229 bidding documents).
230
231 The **BAC Chairperson** reiterated that No. 8 (d) of the Omnibus Sworn Statement states that “the bidder
232 is aware of and has undertaken the following responsibilities as a bidder to inquire or secure
233 Supplemental/Bid Bulletin(s) issued for the specific project”. It was also reiterated that as per Revised
234 IRR of RA 9184 Section 22.5.3 states that “any Supplemental/Bid Bulletin issued by the BAC shall also be
235 posted on the PhilGEPS and the website of the procuring entity concerned, if available. It shall be the
236 responsibility of all those who have properly secured the Bidding Documents to inquire and secure
237 Supplemental/Bid Bulletins that may be issued by the BAC. However, bidders who have submitted bids
238 before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or
239 withdraw their bids in accordance with Section 26.1 of the IRR.
240
241 The **BAC Chairman** reiterated the use of the attached/prescribed financial bid form together with the
242 template “for Goods offered abroad” or “for Goods offered within the Philippines”.
243
244
245 **Supply and delivery of Laboratory Products and Supplies (R2)**
246

247 ITB Clause 1.1:

248 The name of the Contract is **SUPPLY AND DELIVERY OF LABORATORY PRODUCTS AND SUPPLIES**
249 **(R2)**
250
251 The identification number of the Contract is
252 ITB No./PhilGEPS Reference No. **5889123**

253 ITB Clause 1.2:

254 The lot(s) and reference is/are: **(awarded per line item)**

255 ITB Clause 2:

256 The Government of the Philippines (GOP) through the **GAA Fund 2019** in the amount of **Two**
257 **Million Nine Hundred Fifty Three Thousand Eight Hundred Thirty Eight Pesos (P 2,953,838.00).**

258 The name of the Project is:
259 **SUPPLY AND DELIVERY OF LABORATORY PRODUCTS AND SUPPLIES (R2)**

260 ITB Clause 5.2:

261 None of the circumstances mentioned in the **ITB** Clause exists in this Project. Foreign bidders,
262 except those falling under **ITB** Clause 5.2(b), may not participate in this Project.

263 ITB Clause 5.4:

264 The Bidder must have completed, **within the last five (5) years** from the submission of bids, a
265 single contract that is similar to this Project, equivalent to at least **twenty five percent (25%)** of
266 the ABC equivalent to **Seven Hundred Thirty Eight Thousand Four Hundred Fifty Nine Pesos &**
267 **50/100 (P 738,459.50) OR**

268
269 In view of the determination by the Procuring Entity that imposition of the provisions of Section
270 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly that will
271 defeat the purpose of public bidding”, the Bidder should comply with the following
272 requirements:

273 a) Completed at least two (2) similar contracts, the aggregate amount of which
274 should be equivalent to at least “**twenty five percent (25%)**” of the ABC for this
275 Project; and

276 b) The largest of these similar contracts must be equivalent to at least half of the
277 percentage of the ABC as required above amounting to **Three Hundred Sixty**
278 **Nine Thousand Two Hundred Twenty Nine Pesos & 75/100 (P 369,229.75).**

279 Definition of Similar Contract: **Project/s or contract/s that involves supply and delivery of**
280 **laboratory chemicals, reagents, supplies and equipment.**

281 ITB Clause 12.1

282 The **BAC Chairperson** read and discussed the documents comprising the eligibility and technical
283 documents one by one. She presented samples for the sealing and marking of bids, the use of
284 dog-ear codes as well as the latest issuances from the Government Procurement Policy Board
285 (GPPB).

286
287 ITB Clause 12.1(a)(i)

288 **PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A**

289
290 **OR**

291
292 **Combination of the following documents:**

- 293 **1. PhilGEPS Certificate of Registration and Membership (PLATINUM)**
294 **2. SEC or DTI or CDA**
295 **3. Valid Mayor’s Permit** (*issued by the city or municipality where the principal place of business of the prospective*
296 *bidder is located*)
297 **4. Audited Financial Statements** (*stamped “received” by the BIR for current year or the most*
298 *recent year, whichever is applicable*)
299 **5. Valid TAX Clearance**

300

301 ITB Clause 12.1(a)(ii)

302 Statement of all its ongoing and completed government and private contracts, including
303 contracts awarded but not yet started if any, whether similar or not similar in nature and
304 complexity to the contract to be bid, within the **last five (5) years** prior to the deadline for the
305 submission and receipt of bids, **AND**

306 Statement identifying the bidder’s single largest completed contract similar to the contract to be
307 bid amounting to at least “**twenty five percent (25%)**” of the ABC within the **last five (5) years**
308 prior to the deadline for the submission and receipt of bids

309

310 The statement shall include, for each contract, the following:
311
312 1. Name of the contract;
313 2. Date of the contract;
314 3. Kinds of Goods;
315 4. Amount of contract and value of outstanding contracts for all ongoing government and
316 private contracts;
317 5. Date of delivery; and
318 6. End user's acceptance or official receipt(s) issued for the contract, if completed
319

320 The two (2) statements must be in the matrix/table form and must be supported by the
321 following documents:

- 322 c) Contract or Purchase Order
- 323 d) Certificate of Acceptance or Official Receipt(s) issued if the contract is completed.
- 324

325 ITB Clause 12.1(a)(iii)
326

327 The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which
328 must be at least equivalent to the sum of the ABC of the project.

329 The total amount of the NFCC computation is at least **Two Million Nine Hundred Fifty Three**
330 **Thousand Eight Hundred Thirty Eight Pesos (P 2,953,838.00).**

331
332 **OR**

333
334 **Committed Line of Credit from a Universal or Commercial Bank in lieu of NFCC computation.**

335 ITB Clause 12.1(a)(iv)
336

337 If applicable, the JVA in case the joint venture is already in existence, or duly notarized
338 statements from all the potential joint venture partners in accordance with Section 23.1(b) of
339 the IRR.

340
341 ITB Clause 13.2
342

343 The Approved Budget for the Contract is:

344
345 **Two Million Nine Hundred Fifty Three Thousand Eight Hundred Thirty Eight Pesos**
346 **(P 2,953,838.00).**

347 Any bid with a financial component exceeding this amount shall not be accepted.
348

349 ITB Clause 17.1
350

351 Bids will be valid until One Hundred Twenty (120) calendar days from the bid opening.
352

353 ITB Clause 18.1
354

355 The bid security will be **based on the total approved budget for the contract** with the amount
356 stated under Bid Data Sheet, ITB Clause 18.1.

357
358 It was reiterated that the Bid Securing Declaration **as an option for bid security** must bear the
359 PhilGEPS Reference No. **5889123**. Failure to include the ITB No./PhilGEPS Reference No. in the
360 Bid Securing Declaration (BSD) for project identification purposes shall mean outright
361 disqualification.

362 The bid security shall be valid until One Hundred Twenty (120) calendar days from the bid
363 opening date.

364
365 ITB Clause 20.3

366
367 The **BAC Chairperson** reiterated and instructed the bidders to use envelope in sealing bid
368 proposals. All of the **ten (10)** envelopes must be properly sealed and duly signed by the
369 bidders/authorized representatives at the sealed part of the envelopes/across the seal flap and
370 bottom flap of the envelopes.

371
372 **All pages of the Original Eligibility and Technical Documents must be stamped “certified true**
373 **copy/certified photocopy” and originally signed by the bidder/authorized representative.**

374
375 **The original and number of copies of the bid documents as indicated in the Bid Data Sheet (BDS)**
376 **shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized**
377 **representative/s. Presentation of the original eligibility documents shall be required during the**
378 **Post-Qualification period for validation purposes. Failure to follow the instructions indicated in**
379 **the Bid Data Sheet for the Sealing and Marking of Bids shall mean outright disqualification.**

380
381 The bidder was instructed to use the dog ear codes as indicated in the Bid Data Sheet marked as
382 Annex “B” for easy reference of the BAC.

383
384
385 ITB Clause 21

386
387 The deadline of submission of bid proposals will be on **January 4, 2019 (9:00 a.m.) - Philippine**
388 **Standard Time (PST)** at the BAC Secretariat Office, Philippine Carabao Center, National
389 Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija. Bidders may submit their bid
390 proposals on or before the deadline. Late bids shall not be accepted.

391
392 ITB Clause 28.3(a)

393
394 **Each item will be evaluated and compared with other bids separately and recommended to form**
395 **complete contract separately.**

396
397 The bidder was also instructed to include brochures, catalogues, literatures and if available website of
398 manufacturer of the item being offered as part of the Technical Documents and will be used during the
399 evaluation/validation of the PCC Technical Working Group. (refer to Technical Specifications of the
400 bidding documents).

401
402 The **BAC Chairperson** reiterated that No. 8 (d) of the Omnibus Sworn Statement states that “the bidder
403 is aware of and has undertaken the following responsibilities as a bidder to inquire or secure
404 Supplemental/Bid Bulletin(s) issued for the specific project”. It was also reiterated that as per Revised
405 IRR of RA 9184 Section 22.5.3 states that “any Supplemental/Bid Bulletin issued by the BAC shall also be
406 posted on the PhilGEPS and the website of the procuring entity concerned, if available. It shall be the

407 responsibility of all those who have properly secured the Bidding Documents to inquire and secure
408 Supplemental/Bid Bulletins that may be issued by the BAC. However, bidders who have submitted bids
409 before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or
410 withdraw their bids in accordance with Section 26.1 of the IRR.

411
412 The **BAC Chairman** reiterated the use of the attached/prescribed financial bid form together with the
413 template “for Goods offered abroad” or “for Goods offered within the Philippines”.

414
415 **Issues and Actions:**

416
417 **As agreed, the BAC will issue bid bulletin for the following items:**

418
419 **Item No. 6 – 1 box Afla M1 HPLC-Immunoaffinity HPLC column Afla M1 TM columns (25/box)**
420 **with AFM1 Standard Afla M1TM VICAM columns Part # G1007 (4 box/pack)**

421 **Item No. 7 – 12 pieces Alcohol meter (hydrometer type) Range: 0-100%**

422 **Item No. 9 – 2 packs Cryogenic tubes 2ml**

423 **Item No. 10 – 100 pieces Cryovials resistance for -196° C**

424 **Item No. 13 – 1 lot Ice Box Chest Insulated Cooler**

425 **Item No. 23 – 1 piece Polar Planimeter, 8x9”**

426 **Item No. 25 – 1 lot Visotubes**

427
428

429 **Supply and delivery of Consumables for Genetic Analyzer (1 lot)**

430

431 ITB Clause 1.1:

432 The name of the Contract is **SUPPLY AND DELIVERY OF CONSUMABLES FOR GENETIC ANALYZER**
433 **(1 LOT)**

434
435 The identification number of the Contract is
436 ITB No./PhilGEPS Reference No. **5889188**

437 ITB Clause 1.2:

438 The lot(s) and reference is/are: **(awarded per lot/per quarter requirement)**

439 ITB Clause 2:

440 The Government of the Philippines (GOP) through the **GAA Fund 2019** in the amount of **Two**
441 **Million Two Hundred Ninety Seven Thousand Thirty Seven Pesos & 70/100 (P 2,297,037.70).**

442 The name of the Project is:
443 **SUPPLY AND DELIVERY OF CONSUMABLES FOR GENETIC ANALYZER (1 LOT)**

444 ITB Clause 5.2:

445 None of the circumstances mentioned in the **ITB** Clause exists in this Project. Foreign bidders,
446 except those falling under **ITB** Clause 5.2(b), may not participate in this Project.

447 ITB Clause 5.4:

448 The Bidder must have completed, **within the last five (5) years** from the submission of bids, a
449 single contract that is similar to this Project, equivalent to at least **twenty five percent (25%)** of
450 the ABC equivalent to **Five Hundred Seventy Four Thousand Two Hundred Fifty Nine Pesos &**
451 **42/100 (P 574,259.42) OR**

452
453 In view of the determination by the Procuring Entity that imposition of the provisions of Section
454 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly that will
455 defeat the purpose of public bidding”, the Bidder should comply with the following
456 requirements:

457 a) Completed at least two (2) similar contracts, the aggregate amount of which
458 should be equivalent to at least **“twenty five percent (25%)”** of the ABC for this
459 Project; and

460 b) The largest of these similar contracts must be equivalent to at least half of the
461 percentage of the ABC as required above amounting to **Two Hundred Eighty**
462 **Seven Thousand One Hundred Twenty Nine Pesos & 71/100 (P 287,129.71).**

463 Definition of Similar Contract: **Project/s or contract/s that involves supply and delivery of**
464 **laboratory chemicals, reagents, supplies and equipment.**

465 ITB Clause 12.1

466 The **BAC Chairperson** read and discussed the documents comprising the eligibility and technical
467 documents one by one. She presented samples for the sealing and marking of bids, the use of
468 dog-ear codes as well as the latest issuances from the Government Procurement Policy Board
469 (GPPB).

470
471 ITB Clause 12.1(a)(i)

472 **PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A**

473
474 **OR**

475
476 **Combination of the following documents:**

477 **1. PhilGEPS Certificate of Registration and Membership (PLATINUM)**

478 **2. SEC or DTI or CDA**

479 **3. Valid Mayor’s Permit (*issued by the city or municipality where the principal place of business of the prospective***
480 ***bidder is located*)**

481 **4. Audited Financial Statements (*stamped “received” by the BIR for current year or the most***
482 ***recent year, whichever is applicable*)**

483 **5. Valid TAX Clearance**

484

485 ITB Clause 12.1(a)(ii)

486 Statement of all its ongoing and completed government and private contracts, including
487 contracts awarded but not yet started if any, whether similar or not similar in nature and
488 complexity to the contract to be bid, within the **last five (5) years** prior to the deadline for the
489 submission and receipt of bids, **AND**

490 Statement identifying the bidder's single largest completed contract similar to the contract to be
491 bid amounting to at least "twenty five percent (25%)" of the ABC within the last five (5) years
492 prior to the deadline for the submission and receipt of bids

493
494 The statement shall include, for each contract, the following:

- 495
496 1. Name of the contract;
497 2. Date of the contract;
498 3. Kinds of Goods;
499 4. Amount of contract and value of outstanding contracts for all ongoing government and
500 private contracts;
501 5. Date of delivery; and
502 6. End user's acceptance or official receipt(s) issued for the contract, if completed
503

504 The two (2) statements must be in the matrix/table form and must be supported by the
505 following documents:

- 506 e) Contract or Purchase Order
507 f) Certificate of Acceptance or Official Receipt(s) issued if the contract is completed.
508

509 ITB Clause 12.1(a)(iii)

510

511 The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which
512 must be at least equivalent to the sum of the ABC of the project.

513 The total amount of the NFCC computation is at least **Two Million Two Hundred Ninety Seven
514 Thousand Thirty Seven Pesos & 70/100 (P 2,297,037.70).**

515

516 **OR**

517

518 **Committed Line of Credit from a Universal or Commercial Bank in lieu of NFCC computation.**

519 ITB Clause 12.1(a)(iv)

520

521 **If applicable, the JVA in case the joint venture is already in existence, or duly notarized**
522 **statements from all the potential joint venture partners in accordance with Section 23.1(b) of**
523 **the IRR.**

524

525 ITB Clause 13.2

526

527 The Approved Budget for the Contract is:

528

529 **Two Million Two Hundred Ninety Seven Thousand Thirty Seven Pesos & 70/100**
530 **(P 2,297,037.70).**

531 Any bid with a financial component exceeding this amount shall not be accepted.

532

533 ITB Clause 17.1

534

535 Bids will be valid until One Hundred Twenty (120) calendar days from the bid opening.

536

537 ITB Clause 18.1

538

539 The bid security will be based on the total approved budget for the contract with the amount
540 stated under Bid Data Sheet, ITB Clause 18.1.

541

542 It was reiterated that the Bid Securing Declaration as an option for bid security must bear the
543 PhilGEPS Reference No. 5889188. Failure to include the ITB No./PhilGEPS Reference No. in the
544 Bid Securing Declaration (BSD) for project identification purposes shall mean outright
545 disqualification.

546 The bid security shall be valid until One Hundred Twenty (120) calendar days from the bid
547 opening date.

548

549 ITB Clause 20.3

550

551 The BAC Chairperson reiterated and instructed the bidders to use envelope in sealing bid
552 proposals. All of the ten (10) envelopes must be properly sealed and duly signed by the
553 bidders/authorized representatives at the sealed part of the envelopes/across the seal flap and
554 bottom flap of the envelopes.

555

556 All pages of the Original Eligibility and Technical Documents must be stamped "certified true
557 copy/certified photocopy" and originally signed by the bidder/authorized representative.

558

559 The original and number of copies of the bid documents as indicated in the Bid Data Sheet (BDS)
560 shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized
561 representative/s. Presentation of the original eligibility documents shall be required during the
562 Post-Qualification period for validation purposes. Failure to follow the instructions indicated in
563 the Bid Data Sheet for the Sealing and Marking of Bids shall mean outright disqualification.

564

565 The bidder was instructed to use the dog ear codes as indicated in the Bid Data Sheet marked as
566 Annex "B" for easy reference of the BAC.

567

568

569 ITB Clause 21

570

571 The deadline of submission of bid proposals will be on January 4, 2019 (9:00 a.m.) - Philippine
572 Standard Time (PST) at the BAC Secretariat Office, Philippine Carabao Center, National
573 Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija. Bidders may submit their bid
574 proposals on or before the deadline. Late bids shall not be accepted.

575

576 ITB Clause 28.3(a)

577

578 Each item will be evaluated and compared with other bids separately and recommended to form
579 complete contract separately.

580

581 The bidder was also instructed to include brochures, catalogues, literatures and if available website of
582 manufacturer of the item being offered as part of the Technical Documents and will be used during the
583 evaluation/validation of the PCC Technical Working Group. (refer to Technical Specifications of the
584 bidding documents).

585

586 The **BAC Chairperson** reiterated that No. 8 (d) of the Omnibus Sworn Statement states that “the bidder
587 is aware of and has undertaken the following responsibilities as a bidder to inquire or secure
588 Supplemental/Bid Bulletin(s) issued for the specific project”. It was also reiterated that as per Revised
589 IRR of RA 9184 Section 22.5.3 states that “any Supplemental/Bid Bulletin issued by the BAC shall also be
590 posted on the PhilGEPs and the website of the procuring entity concerned, if available. It shall be the
591 responsibility of all those who have properly secured the Bidding Documents to inquire and secure
592 Supplemental/Bid Bulletins that may be issued by the BAC. However, bidders who have submitted bids
593 before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or
594 withdraw their bids in accordance with Section 26.1 of the IRR.

595
596 The **BAC Chairman** reiterated the use of the attached/prescribed financial bid form together with the
597 template “for Goods offered abroad” or “for Goods offered within the Philippines”.

598
599

600 **Supply and delivery of IT Supplies and Two (2) units Laptop Computers (1 lot) Rebid**

601

602 ITB Clause 1.1:

603 The name of the Contract is **SUPPLY AND DELIVERY OF IT SUPPLIES AND TWO (2) UNITS LAPTOP**
604 **COMPUTERS (1 LOT) REBID**

605

606 The identification number of the Contract is
607 ITB No./PhilGEPs Reference No. **5889223**

608 ITB Clause 1.2:

609 The lot(s) and reference is/are: **(awarded per lot)**

610 ITB Clause 2:

611 The Government of the Philippines (GOP) through the **GAA Fund 2019** in the amount of **Three**
612 **Million Six Hundred Fifteen Thousand One Hundred Sixty Nine Pesos (P 3,615,169.00).**

613 The name of the Project is:

614 **SUPPLY AND DELIVERY OF IT SUPPLIES AND TWO (2) UNITS LAPTOP COMPUTERS (1 LOT) REBID**

615 ITB Clause 5.2:

616 None of the circumstances mentioned in the **ITB** Clause exists in this Project. Foreign bidders,
617 except those falling under **ITB** Clause 5.2(b), may not participate in this Project.

618 ITB Clause 5.4:

619 The Bidder must have completed, **within the last five (5) years** from the submission of bids, a
620 single contract that is similar to this Project, equivalent to at least **twenty five percent (25%)** of
621 the ABC equivalent to **Nine Hundred Three Thousand Seven Hundred Ninety Two Pesos &**
622 **25/100 (P 903,792.25) OR**

623

624 In view of the determination by the Procuring Entity that imposition of the provisions of Section
625 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly that will

626 defeat the purpose of public bidding”, the Bidder should comply with the following
627 requirements:

628 a) Completed at least two (2) similar contracts, the aggregate amount of which
629 should be equivalent to at least “**twenty five percent (25%)**” of the ABC for this
630 Project; and

631 b) The largest of these similar contracts must be equivalent to at least half of the
632 percentage of the ABC as required above amounting to **Four Hundred Fifty One**
633 **Thousand Eight Hundred Ninety Six Pesos & 12/100 (P 451,896.12).**

634 Definition of Similar Contract: **Project/s or contract/s that involves supply and delivery of ICT**
635 **Equipment and related supplies.**

636 ITB Clause 12.1

637 The **BAC Chairperson** read and discussed the documents comprising the eligibility and technical
638 documents one by one. She presented samples for the sealing and marking of bids, the use of
639 dog-ear codes as well as the latest issuances from the Government Procurement Policy Board
640 (GPPB).

641
642 ITB Clause 12.1(a)(i)

643 **PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A**

644

645 **OR**

646

647 **Combination of the following documents:**

648 **1. PhilGEPS Certificate of Registration and Membership (PLATINUM)**

649 **2. SEC or DTI or CDA**

650 **3. Valid Mayor’s Permit (*issued by the city or municipality where the principal place of business of the prospective***
651 ***bidder is located*)**

652 **4. Audited Financial Statements (*stamped “received” by the BIR for current year or the most***
653 ***recent year, whichever is applicable*)**

654 **5. Valid TAX Clearance**

655

656 ITB Clause 12.1(a)(ii)

657 Statement of all its ongoing and completed government and private contracts, including
658 contracts awarded but not yet started if any, whether similar or not similar in nature and
659 complexity to the contract to be bid, within the **last five (5) years** prior to the deadline for the
660 submission and receipt of bids, **AND**

661 Statement identifying the bidder’s single largest completed contract similar to the contract to be
662 bid amounting to at least “**twenty five percent (25%)**” of the ABC within the **last five (5) years**
663 prior to the deadline for the submission and receipt of bids

664
665 **The statement shall include, for each contract, the following:**

666

667 **1. Name of the contract;**

- 668 2. Date of the contract;
669 3. Kinds of Goods;
670 4. Amount of contract and value of outstanding contracts for all ongoing government and
671 private contracts;
672 5. Date of delivery; and
673 6. End user's acceptance or official receipt(s) issued for the contract, if completed
674

675 The two (2) statements must be in the matrix/table form and must be supported by the
676 following documents:

- 677 g) Contract or Purchase Order
678 h) Certificate of Acceptance or Official Receipt(s) issued if the contract is completed.
679

680 ITB Clause 12.1(a)(iii)
681

682 The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which
683 must be at least equivalent to the sum of the ABC of the project.

684 The total amount of the NFCC computation is at least **Three Million Six Hundred Fifteen**
685 **Thousand One Hundred Sixty Nine Pesos (P 3,615,169.00).**

686
687 **OR**

688
689 **Committed Line of Credit from a Universal or Commercial Bank in lieu of NFCC computation.**

690 ITB Clause 12.1(a)(iv)
691

692 **If applicable, the JVA in case the joint venture is already in existence, or duly notarized**
693 **statements from all the potential joint venture partners in accordance with Section 23.1(b) of**
694 **the IRR.**

695
696 ITB Clause 13.2

697
698 The Approved Budget for the Contract is:

699
700 **Three Million Six Hundred Fifteen Thousand One Hundred Sixty Nine Pesos (P 3,615,169.00).**

701 Any bid with a financial component exceeding this amount shall not be accepted.
702

703 ITB Clause 17.1

704
705 Bids will be valid until One Hundred Twenty (120) calendar days from the bid opening.
706

707 ITB Clause 18.1

708
709 The bid security will be **based on the total approved budget for the contract** with the amount
710 stated under Bid Data Sheet, ITB Clause 18.1.
711

712 It was reiterated that the Bid Securing Declaration **as an option for bid security** must bear the
713 PhilGEPS Reference No. **5889223**. Failure to include the ITB No./PhilGEPS Reference No. in the

714 Bid Securing Declaration (BSD) for project identification purposes shall mean outright
715 disqualification.

716 The bid security shall be valid until One Hundred Twenty (120) calendar days from the bid
717 opening date.

718
719 ITB Clause 20.3
720

721 The **BAC Chairperson** reiterated and instructed the bidders to use envelope in sealing bid
722 proposals. All of the **ten (10)** envelopes must be properly sealed and duly signed by the
723 bidders/authorized representatives at the sealed part of the envelopes/across the seal flap and
724 bottom flap of the envelopes.

725
726 **All pages of the Original Eligibility and Technical Documents must be stamped “certified true
727 copy/certified photocopy” and originally signed by the bidder/authorized representative.**

728
729 **The original and number of copies of the bid documents as indicated in the Bid Data Sheet (BDS)
730 shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized
731 representative/s. Presentation of the original eligibility documents shall be required during the
732 Post-Qualification period for validation purposes. Failure to follow the instructions indicated in
733 the Bid Data Sheet for the Sealing and Marking of Bids shall mean outright disqualification.**

734
735 The bidder was instructed to use the dog ear codes as indicated in the Bid Data Sheet marked as
736 Annex “B” for easy reference of the BAC.

737
738
739 ITB Clause 21
740

741 The deadline of submission of bid proposals will be on **January 4, 2019 (9:00 a.m.) - Philippine
742 Standard Time (PST)** at the BAC Secretariat Office, Philippine Carabao Center, National
743 Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija. Bidders may submit their bid
744 proposals on or before the deadline. Late bids shall not be accepted.

745
746 ITB Clause 28.3(a)
747

748 **Each item will be evaluated and compared with other bids separately and recommended to form
749 complete contract separately.**

750
751 The bidder was also instructed to include brochures, catalogues, literatures and if available website of
752 manufacturer of the item being offered as part of the Technical Documents and will be used during the
753 evaluation/validation of the PCC Technical Working Group. (refer to Technical Specifications of the
754 bidding documents).

755
756 The **BAC Chairperson** reiterated that No. 8 (d) of the Omnibus Sworn Statement states that “the bidder
757 is aware of and has undertaken the following responsibilities as a bidder to inquire or secure
758 Supplemental/Bid Bulletin(s) issued for the specific project”. It was also reiterated that as per Revised
759 IRR of RA 9184 Section 22.5.3 states that “any Supplemental/Bid Bulletin issued by the BAC shall also be
760 posted on the PhilGEPs and the website of the procuring entity concerned, if available. It shall be the
761 responsibility of all those who have properly secured the Bidding Documents to inquire and secure
762 Supplemental/Bid Bulletins that may be issued by the BAC. However, bidders who have submitted bids

763 before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or
764 withdraw their bids in accordance with Section 26.1 of the IRR.

765
766 The **BAC Chairman** reiterated the use of the attached/prescribed financial bid form together with the
767 template “for Goods offered abroad” or “for Goods offered within the Philippines”.
768

769 **Supply, delivery and installation of various Laboratory Equipment**
770

771 ITB Clause 1.1:

772 The name of the Contract is **SUPPLY, DELIVERY AND INSTALLATION OF VARIOUS LABORATORY**
773 **EQUIPMENT**

774
775 The identification number of the Contract is
776 ITB No./PhilGEPS Reference No. **5889285**

777 ITB Clause 1.2:

778 The lot(s) and reference is/are: **(awarded per line item)**

779 ITB Clause 2:

780 The Government of the Philippines (GOP) through the **DA-Biotech Fund** in the amount of **Two**
781 **Million Eight Hundred Seventy Thousand Pesos (P 2,870,000.00).**

782 The name of the Project is:
783 **SUPPLY, DELIVERY AND INSTALLATION OF VARIOUS LABORATORY EQUIPMENT**

784 ITB Clause 5.2:

785 None of the circumstances mentioned in the **ITB** Clause exists in this Project. Foreign bidders,
786 except those falling under **ITB** Clause 5.2(b), may not participate in this Project.

787 ITB Clause 5.4:

788 The Bidder must have completed, **within the last five (5) years** from the submission of bids, a
789 single contract that is similar to this Project, equivalent to at least **fifty percent (50%)** of the ABC
790 equivalent to **One Million Four Hundred Thirty Five Thousand Pesos (P 1,435,000.00) OR**
791

792 In view of the determination by the Procuring Entity that imposition of the provisions of Section
793 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly that will
794 defeat the purpose of public bidding”, the Bidder should comply with the following
795 requirements:

796 a) Completed at least two (2) similar contracts, the aggregate amount of which
797 should be equivalent to at least **“fifty percent (50%)”** of the ABC for this Project;
798 and

799 b) The largest of these similar contracts must be equivalent to at least half of the
800 percentage of the ABC as required above amounting to **Seven Hundred**
801 **Seventeen Thousand Five Hundred Pesos (P 717,500.00).**

802 Definition of Similar Contract: **Project/s or contract/s that involves supply and delivery of various**
803 **laboratory equipment.**

804 ITB Clause 12.1

805 The **BAC Chairperson** read and discussed the documents comprising the eligibility and technical
806 documents one by one. She presented samples for the sealing and marking of bids, the use of
807 dog-ear codes as well as the latest issuances from the Government Procurement Policy Board
808 (GPPB).
809

810 ITB Clause 12.1(a)(i)

811 **PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A**

812

813 **OR**

814

815 **Combination of the following documents:**

816 **1. PhilGEPS Certificate of Registration and Membership (PLATINUM)**

817 **2. SEC or DTI or CDA**

818 **3. Valid Mayor's Permit (*issued by the city or municipality where the principal place of business of the prospective***
819 ***bidder is located*)**

820 **4. Audited Financial Statements (*stamped "received" by the BIR for current year or the most***
821 ***recent year, whichever is applicable*)**

822 **5. Valid TAX Clearance**

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825 Statement of all its ongoing and completed government and private contracts, including
826 contracts awarded but not yet started if any, whether similar or not similar in nature and
827 complexity to the contract to be bid, within the **last five (5) years** prior to the deadline for the
828 submission and receipt of bids, **AND**

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831 the deadline for the submission and receipt of bids

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835 **1. Name of the contract;**

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839 **private contracts;**

840 **5. Date of delivery; and**

841 **6. End user's acceptance or official receipt(s) issued for the contract, if completed**

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850 The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which
851 must be at least equivalent to the sum of the ABC of the project.

852 The total amount of the NFCC computation is at least **Two Million Eight Hundred Seventy**
853 **Thousand Pesos (P 2,870,000.00).**

854
855 **OR**

856
857 **Committed Line of Credit from a Universal or Commercial Bank in lieu of NFCC computation.**

858 ITB Clause 12.1(a)(iv)
859

860 **If applicable, the JVA in case the joint venture is already in existence, or duly notarized**
861 **statements from all the potential joint venture partners in accordance with Section 23.1(b) of**
862 **the IRR.**

863
864 ITB Clause 13.2

865 The Approved Budget for the Contract is:

866 **Two Million Eight Hundred Seventy Thousand Pesos (P 2,870,000.00).**

867
868 Any bid with a financial component exceeding this amount shall not be accepted.
869

870
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873
874

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900 **Post-Qualification period for validation purposes. Failure to follow the instructions indicated in**
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911 Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija. Bidders may submit their bid
912 proposals on or before the deadline. Late bids shall not be accepted.
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914 **ITB Clause 28.3(a)**
915

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917 **complete contract separately.**
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920 manufacturer of the item being offered as part of the Technical Documents and will be used during the
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922 bidding documents).
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927 IRR of RA 9184 Section 22.5.3 states that “any Supplemental/Bid Bulletin issued by the BAC shall also be
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929 responsibility of all those who have properly secured the Bidding Documents to inquire and secure
930 Supplemental/Bid Bulletins that may be issued by the BAC. However, bidders who have submitted bids
931 before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or
932 withdraw their bids in accordance with Section 26.1 of the IRR.
933

934 The **BAC Chairman** reiterated the use of the attached/prescribed financial bid form together with the
935 template “for Goods offered abroad” or “for Goods offered within the Philippines”.
936

937 As agreed, the BAC will issue bid bulletin for the amendments/clarifications of the technical
938 specifications raised during the pre-bid conference. The issues will be consulted first with the end-user
939 based on their need/requirement.

940
941 Since there were no other issues being raised, the pre-bid conference was formally adjourned by the
942 BAC Chairperson at exactly 11:55 a.m.

943

944

945 Prepared by:

Attested by:

946

947

948 **(SGD)NOEMI V. BALAIS**

(SGD)ANNABELLE S. SARABIA

949 Head, BAC Secretariat

Chairperson, Bids and Awards Committee

950